What can you do to help?

Take an interest in your child's education.

- Ask them about their day and praise and encourage their achievements at school.
- If your child is missing school or is seemingly unhappy, you should discuss your concerns with your child.
- Make sure your child understands that you do not approve of them missing school, but be on the alert for any particular reasons for non-attendance, such as bullying or problems with school work.

Contact the school as soon as possible when a concern is identified so that you can work with them to resolve any difficulties.

Be willing to engage with any support offered by the school or Gloucestershire County Council Support Services.

Make sure your child arrives at school on time for both the morning and afternoon sessions.

If your child is ill or absent for any other reason, contact the school on the first day of absence.

Follow the school's procedures for notifying absence, and always let the school know of any days that your child is unable to attend.

Updated November 2020

It all adds up!

Attending school everyday gives your child the best chance of success.   **100%**

Attending **4½ days** a week **= 4 weeks** learning missed per year   **90%**

Attending **4 days** a week = **8 weeks** learning missed per year   **80%**

Attending **3½ days** a week = **12 weeks** learning missed per year   **70%**

80% attendance adds up to missing **2 full years** of education over their school life!

Can they afford to keep missing out?

Every Minute Counts!

Being late for school reduces learning time.

5 minutes late every day = **3 days** of learning missed per year.
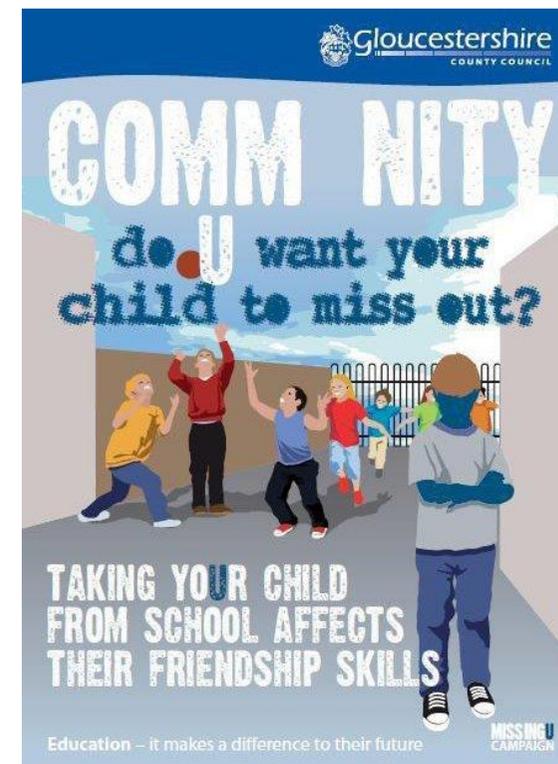
15 minutes late every day = **9 days** of learning missed per year.

Arriving late can be very disruptive for your child, the teacher, and the other children in the class.

School Attendance

Gloucestershire COUNTY COUNCIL

COMM NITY
do U want your child to miss out?

TAKING YOUR CHILD FROM SCHOOL AFFECTS THEIR FRIENDSHIP SKILLS

Education – it makes a difference to their future   MISSING U CAMPAIGN

Information for Parents and Carers

Gloucestershire COUNTY COUNCIL

Why is it important for children not to miss school?

Children only get one chance at school, and your child's chances of a successful future may be affected by not attending regularly. If children do not attend school regularly they may:

- Struggle to keep up with school work. In a busy school day it is difficult for schools to find the extra time to help a child catch up.

- Miss out on the social side of school life. Poor attendance can affect children's ability to make and keep friendships; a vital part of growing up.

Employers want to recruit people who are reliable. Setting good attendance patterns from an early age will also help your child later on in life.

What might the impact of poor attendance be on your child?

Research shows children who are not regularly attending school are:

- More likely to become involved in, or be a victim of crime and anti-social behavior.

- More likely to fall behind due to the strong link between attendance and achieving good results.

- Less likely to achieve 5 good GCSEs (grades 9-5) compared with those with less than 8 days absence.

- More likely to have increased levels of anxiety due to inconsistencies and uncertainty in their routine.

- More likely to have reduced self esteem due to finding learning increasingly hard having missed out on key information.

What does the law say?

By law, all children of compulsory school age (between 5 and 16) must get a suitable, full-time education. As a parent, you are responsible for making sure this happens, either by registering your child at a school or by making other arrangements which provide a suitable full-time education.

Once your child is registered at a school you are responsible for making sure he or she attends regularly.

What happens if your child does not attend school regularly?

If your child fails to attend regularly - even if they miss school without you knowing - the Local Authority (LA) may take legal action against you.

Schools will notify you if your child's attendance level is a concern and look to work with you to put in place steps to improve it. If attendance continues to require improvement then schools will look to initiate an Attendance Improvement Meeting (AIM).

The AIM is the start of the legal process. It is important you engage with the process and work with the support provided to meet the agreed targets. These targets will be reviewed and progress evaluated at a review meeting. If satisfactory progress is made then targets will either be considered met or adjusted until attendance if satisfactory. If progress is not made then you may be referred to the LA for legal intervention.

You run the risk of being issued with a Penalty Notice or being prosecuted in court. If this happens:

- Parents can be fined up to £2,500 or imprisoned for failing to ensure that their child attends school regularly.
- Magistrates can also impose a Parenting Order, which means that the parent has to attend a counselling and guidance programme, usually a parenting class.

When is absence authorised?

There may be times when your child has to miss school because they are unwell. If your child becomes ill you should notify the school immediately and follow the school's absence procedures.

Children may have to attend a medical or dental appointment in school time. However, you should, whenever possible, try to make routine appointments such as dental check-ups during the school holidays or after school hours. Schools have the right to request medical evidence to validate absences for medical reasons.

If you think you might need to take your child out of school, discuss the reasons with the school as soon as possible. Absence must be requested as far in advance as possible. Absences will only be authorised by the school in exceptional circumstances.

Examples of absence that may be considered as exceptional circumstances include family bereavement or taking part in an agreed religious observance. The decision on whether to authorise absence is made at the headteacher's discretion.

For more information

For more information you can contact the Local Authority's Education Inclusion Service at:

Phone: 01452 427274

Email: Attendance@gloucestershire.gov.uk

Website: www.gloucestershire.gov.uk/education-and-learning

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